

CLASSES, WALKS & WORKSHOPS

We understand occasionally you may need to cancel or reschedule a class, walk or workshop. Cancellations must be received in written form via post, fax or email or via phone with the Academy Director. Email: info@creativephotoacademy.com Phone: 310-375-7014

Classes, walks and workshops purchased from Creative Photo Academy and PAUL'S PHOTO are eligible for refund. Third party purchases from Course-Horse, City of Torrance, etc. and charitable donations are not eligible for refund.

A refund will be provided up to **14 days** prior to the class or workshop start date (first day of a series) less a \$10 or 10 % administration fee (whichever is greater).

A refund will be provided for cancellations up to **72 hours** before the class or workshop start time less a \$25 or 25% administration fee (whichever is greater).

Cancellations received **less than 72 hours** prior to the class or workshop start will receive Class Credit or transfer to the next session of this class only. Class credit will be given for Creative Photo Academy classes & events only.

Cancellations **within 24 hours** of the start of the class, depending on enrollment, may be eligible to transfer to the next session of your registered class. No refund or class credit.

Cancellation after the start of a class or workshop, no shows and early departures are not eligible for credit, transfer or refund.

Students may request a Class Credit or Transfer in lieu of refund and avoid administrative fees.

PHOTO TRIPS & ADVENTURES

We understand occasionally you may need to cancel or reschedule a trip or adventure.

Cancellations must be received in written form via post, fax or email.

Email: info@creativephotoacademy.com

Most Domestic Photo Trips and Adventures: Cancellation received at Creative Photo Academy **60 days prior** to departure will receive a refund, less a \$100 or 10% administration fee (whichever is greater).

All cancellations after **60 days** will forfeit deposit and may incur penalties from innkeeper.

Written cancellations received **30 days** before departure forfeit deposit, may incur penalties from innkeeper and receive credit for remainder of fees paid towards another Creative Photo Academy Adventure.

Written cancellations received **14 days** or more before departure forfeit deposit and receive 50% of remainder as credit towards another Creative Photo Academy Adventure. You may incur penalties from innkeeper.

Cancellations **7 days** before departure, no-shows or early departures receive no credit or refund.

International and some Domestic Photo Trips and Adventures: Cancellation and payment deadlines will be set by the travel agent or trip operator. Please ask for details.

CANCELLATION of our CLASS, WALKS, WORKSHOP & TRIP

We strive to make every event go! On occasion a class, walk, workshop or trip may be cancelled due to low enrollment or other unforeseen circumstances. Most excursions go rain or shine and are not cancelled due to weather. If your Creative Photo Academy event is cancelled all students may elect a full refund or class credit.

Creative Photo Academy and PAUL'S PHOTO does not take responsibility for non-refundable airline tickets, hotel expenses or any other costs that may be attributable towards enrolling in a class, walk, workshop or trip if it is cancelled

Class Credit – Creative Photo Academy class credit that can be used for classes, workshops or trips paid to Creative Photo Academy. Class credit is not valid for merchandise at PAUL'S PHOTO and classes or trips paid to outside organizations, agents or providers. Class credits are held in the Academy Director's office or as a Gift Card mailed to you. Class credits will not be refunded. Class credits never expire.

Transfers- You may elect to transfer to the next session or another CPA class. Transfers are valid one-time only, non-transferable and must be completed at the time of cancellation.

Third Party Purchases – Any class purchased through a third party vendor such as Course-Horse, City of Torrance, etc., are not eligible for a refund. You are eligible for transfer only.

Charitable Certificates – PAUL'S PHOTO and Creative Photo Academy donates gift certificates to many charitable organizations. Charitable Certificates are non-transferable, non-refundable and not eligible for class credits or transfers.